

COMMERCIAL VENDOR & SOLICITOR PERMIT INSTRUCTIONS

Applicant Documents Required:

Copy of Drivers License

Copy of Vehicle Insurance

Copy of Texas Sales & Use Tax ID

Copy of Business Card (if applicable)

Vendors Regulations:

Mobile vendors are a self-contained business. Permanent water, wastewater and electrical connection is prohibited.

Vendors shall not leave any items or other personal property outside of a building that may be subject to theft, vandalism, or weather damage.

Mobile food establishments are limited to signs attached to the exterior of the mobile food establishment. No vendor shall have a permanent sign placed on the property.

The vendor permit holder is responsible for keeping the area clear of litter and debris at all times.

Permit Fees and Terms:

Vendor permits are \$60.00.

Permits are valid for a period of one (1) year, January 1 to December 31 and must be renewed annually.

First time vendors will receive a prorated permit price for the actual time of the first permit.

Permits must be displayed prominently at all times vendor is conducting business within the city limits of Shamrock.

City of Shamrock

305 North Main Street • Shamrock, Texas 79079

APPLICATION: COMMERCIAL VENDOR & SOLICITOR

DATE: _____

NAME OF APPLICANT: _____

ADDRESS: _____

PHONE: _____ CELL: _____

DRIVERS LICENSE NO: _____ STATE: _____

NAME OF BUSINESS: _____

PRIMARY BUSINESS ADDRESS: _____

BUSINESS PHONE: _____

VEHICLE MAKE: _____ MODEL: _____

LICENSE PLATE NO: _____

BRIEF DESCRIPTION OF PROPOSED ACTIVITY:

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PERMIT ISSUED DATE: _____

EMPLOYEE ISSUING PERMIT: _____