

Shamrock City Council Regular Meeting Minutes
Monday, December 18, 2023 at 6:00 p.m.
City of Shamrock City Hall
305 N Main,
Shamrock, Texas 79079

Council Present:

Mayor Lynn Ramsey
Mayor Pro-Tem Scott Barefoot
Mickey Mitchell
Russell Killingsworth
~~Joe Bob Kinnaman~~
Jeanne Crosland

Others Present:

Troy Potts
April Lilly
Crystal Hermesmeier

Others Present:

Taire Knight Ferguson

Joe Bob Kinnaman was not in attendance

Item 01

Call to Order:

- A. Invocation-** City Manager Potts
- B. Pledge of Allegiance-** Recited by All in Attendance
- C. Roll Call-** Secretary Lilly
- D. Determination of Quorum-** Mayor Ramsey made the determination of Quorum and called the meeting to order at 6:01p.m.

Item 02

Forum for Public Comment:

At this time, the council welcomes input from the community. Any person with business before the council not scheduled on the agenda may address the council. No formal action or questions can be taken on these items at the meeting per Texas Opening Meetings Act. A time limit of three (3) minutes will be allowed by the council.

No One Signed Up

Item 03

Consent Agenda:

- A. Approve Minutes**
- B. Financial Matters**
- C. Budget Adjustments/Amendments**

Motion to approve Financials by Council Member Mitchell and 2nd by Council Member Killingsworth 4-0

Item 04

Discuss and Act on Interlocal Agreement between Wheeler County and City of Shamrock

City Manager Potts informed the Council that the County Judge came to visit with him and discuss the agreement. This agreement allows the City of Shamrock to be able to ask for use of County equipment and the same with the County to be able to ask the City to use equipment. It is a mutual covenant, that each party agree too will and provide assistance in the form of manpower, equipment, charge if needed, and hold harmless between the two entities.

Motion to approve the Interlocal Agreement between Wheeler County and the City of Shamrock by Council Member Barefoot and 2nd by Council Member Mitchell 4-0

Item 05

Discuss and Act on Changing the date of January City Council Meeting due to Holiday

City Manager Potts stated that the 3rd Monday is Martin Luther King Day and recommended that the Regular Meeting be moved to Tuesday if it pleases the Council.

Motion to move the Regular Meeting date from the 3rd Monday to the following Tuesday January 16th by Council Member Mitchell and 2nd by Council Member Killingsworth 4-0

Item 06

Discussion regarding Finances for Construction of Community Center Building

City Manager Potts updated the Council that the City of Shamrock received today 12/18/2023, the remainder of the TML insurance funds for the progress on building the New Community Center. He stated that the check is a little more than \$1.3 million. Then he updated the Council that the interest for the insurance funds has been calculated and as of date funds have earned \$75k that can be added to the end of the budget to cover cost changes as we get closer to the end. He then stated that he visited with the Contractor and went inside the new building and was pleased on how big it looks from the inside. He said the contractor is being hopeful that this contract could be possibly done by the end of February 2024, but don't have to officially complete it till April 2024. Asphalt should be delivered and done next week. The tin for the Canopy Roof has been ordered and they plan on moving forward to be installed next month. The project is moving smoothly at this point.

Item 07

Discuss and Act on Scrap Tire Acceptance at City Landfill

Discussion City Manager Potts updated the Council that the City has been working on a violation with us leasing a portable trailer to shred tires for us, they can only do car and pick up tires. They've shredded over 40 tons for us that will be buried at our Landfill. The only tires remaining are the tractor tires. We had a TCEQ inspector come by and visit with us. Discussion on permitting with the Council and he stated that he was looking into this with the TCEQ Regional Office.

Item 08

Discuss and Act on Resolution 121823 Authorizing the Execution of Letters of Credit

City Manager Potts updated the Council that the City of Shamrock needs to keep two Letters of Credit (LOC) on file to have one for the old landfill and one for the new landfill. Even though we have a landfill that is closed, the City is still required to have a LOC on file for 30 years and we are on year 28 on the old landfill. Happy/Centennial submits these documents to TCEQ for us to have to be compliant.

Motion to act and approve Resolution 121823 Authorizing the Execution of Letters of Credit by Council Member Crossland and 2nd by Killingsworth 4-0

Item 09

Airport

- A. **Report from Committee**-Secretary Lilly updated the Council that for the month of November 2023 the Airport had sold \$966.88 of Aviation Fuel and that everything there is running smoothly.

Item 10

Library

- A. **Report from Committee** -Secretary Lilly read out loud for all in attendance to hear a report from the Library. In summary,

the Library Board was busy with two fundraisers to buy books for the library. They had a Bake Sale and Supper with Santa serving pancakes and providing picture opportunities with Santa and promoting in the local newspaper by providing pictures of the activities. The Board approved the purchase of a new computer and printer. The Website for the library <https://shamrock.harringtonlc.org/> is active and advertising the times of operation and activities and shared the hyperlink on www.shamrocktx.org Supplies for the Summer Reading Program have been ordered. The theme is: Adventure Begins at Your Library.

Item 11

H.O.T.

A. Report from Committee-No Requests

Item 12

Chamber

A. Report from Director- Director Hermesmeier updated the Council that Chamber was busy in November with Shop Small Saturday. Even though the weather was not ideal there was still a good turnout. Held also that night was the annual Santa visit that was also well attended. The Mingle and Jingle event was held on December 12th was also successful for the local merchants. The Chamber is also hosting the annual "U Drop Inn for Christmas" this coming Wednesday at 2:00p.m. Customers of Chamber businesses can keep their receipts and sign the back to enter the contest. This encourages the shop local initiative.

Item 13

EDC:

A. Report from Director- Director Hermesmeier updated the Council the Sales and Use Tax was \$40,902.68. The City has surpassed the goal of \$500,000 in Sales and Use Tax as we are right now sitting at \$532,103 for the year thus far. She said that there is a meeting planned to work with the City of Wheeler EDC for planning Goals for 2024. There will be several grants to be applied for in the upcoming year and that 2024 year looks to be a very promising for Shamrock.

Item 14

City Managers report City Manager Potts reported to the Council that a few years ago we've been required through TCEQ to have the businesses backflow tested with a certificate on file. A tech that is certified has been coming out of Amarillo to conduct these tests, he recently informed us that he is letting his certification expire. He did give us some recommendations but thinks they will require us to get all the businesses scheduled at once in a 2-day time span. There is a 40hr class coming available for this certification next year for \$800 and would like to send a city employee to take this course to get certified allow the City to do the testing needed and charge the businesses. Instead of waiting for techs to come out of Amarillo. The gauges could be around \$2500 but still looking into the pricing. Then the city could charge based on the size of the line that the city could charge between \$100- \$150 as a rough estimate. This is a requirement from TCEQ and as of now we have 24 businesses that are required to backflow test and have certifications on file with the city.

Water Project update: Ground Storage Tanks are opening bids tomorrow. We are expecting the bids to come in higher than the 2021 original estimates. There are only two contractors that do these types of storage tanks, and we are anticipating hearing from both of them.

Sewer Project update: The contractors have installed the lift station base, and they are planning on working till Wednesday and then taking off for the Christmas holiday and then will return Tuesday the 26th. They have set up all the boring equipment here and are planning on boring before the end of the year. The plan is to have two crews come in to start on Route 66 and the other at the creek crossings.

Texas Dept of Agriculture (TDA) has notified us that we are being awarded a grant for \$390,000 with the city's matching amount at \$5,000 in February 2024 for a Project to include an install of an 6in waterline from Arkansas, Main, and Madden. We were very pleased to get this information.

Lastly, Potts stated, that the Congressional District has changed, and we are now under Senator Perry out of Childress. His office Director came by City Hall last week and invited all of us to attend a January 16th meeting in Wheeler County to personally meet the Senator.

Item 15

Adjourn

At 7:04pm Council Member Barefoot made a motion to adjourn the meeting and 2nd by Council Member Mitchell.

Signed on this day 1-16-24


Mayor

ATTEST

