

*Notice of
Shamrock City Council Regular Meeting
Monday, April 17, 2023 at 6:00 p.m.
City of Shamrock City Hall
305 N Main,
Shamrock, Texas 79079*

Council Present:

Mayor Lynn Ramsey
Mayor Pro-Tem Scott Barefoot
Mickey Mitchell
Russell Killingsworth
~~Joe Bob Kinnaman~~
Jeanne Crossland

Others Present:

Troy Potts
April Lilly
Crystal Hermesmeier

Others Present:

Taire Knight Ferguson

Council Member Joe Bob Kinnaman was not present.

Item 01

Call to Order:

- A. **Invocation**- led by Troy Potts
- B. **Pledge of Allegiance**-recited by all in attendance
- C. **Roll Call**-taken by Secretary Lilly
- D. **Determination of Quorum** with quorum of the council present, Mayor Ramsey called the meeting to order at 6:00p.m

Item 02

Forum for Public Comment:

At this time, the council welcomes input from the community. Any person with business before the council not scheduled on the agenda may address the council. No formal action or questions can be taken on these items at the meeting per Texas Opening Meetings Act. A time limit of three (3) minutes will be allowed by the council.

No one signed up to speak.

Item 03

Consent Agenda:

- A. **Approve Minutes** – March 20, 2023
- B. **Financial Matters**
- C. **Budget Adjustments/Amendments**-Adjust Street Maintenance, Capitol Outlay Water, and Gas for Heating.

Motion to approve Financials and Budget Amendments by Council Member Barefoot and 2nd by Council Member Mitchell, 4-0

Item 04

Discuss and Act on a resolution of the City Council of the City of Shamrock, Texas authorizing the City of Shamrock's Representatives in matters pertaining to the City of Shamrock's participation in the Texas Community Development Block Grant Program

City Manager Potts explained this is a continuation of PRPC that allows the Mayor or City Manager to execute documentation to certify pay request once the contract starts. Mayor Ramsey read aloud the Resolution for all to hear.

Motion to act on the Resolution of the City Council of the City of Shamrock, Texas authorizing the City of Shamrock's Representatives in matters pertaining to the City of Shamrock by Council Member Barefoot and 2nd by Council Member Mitchell, 4-0

Item 05

Discuss and Act on a resolution of the City Council of the City of Shamrock, Texas authorizing the submission of a Texas Community Development Block Grant Application to the Texas Department of Agriculture for the 2023-2024 Community Development Fund Program Cycle

City Manager Potts informed the Council that this is an affirmation on moving forward with the grant.

Motion to act on resolution of the City Council of the City of Shamrock, Texas authorizing the submission of a Texas Community Development Block Grant Application to the Texas Department of Agriculture for the 2023-2024 Community Development Fund Program Cycle by Council Member Crossland and 2nd by Council Member Mitchell, 4-0

Item 06

Discuss and Act on Community Center Project

Discussion from City Manager Potts that he'd received an update from the Contractors that they'd sent out requests for bids to submit to the Council and will present bids in May and planning on scheduling a Special Meeting for the Council to review then. He then stated that the delivery date for building materials is scheduled for May 24th.

No Action Taken.

Item 07

Discuss and Act on New City Hall Project

City Manager Potts informed all that were present, "We have officially moved in last week and I'm very pleased on the process and impressed with the building". He then updated them that the ADA inspection was completed last week on the building to be certified. He said he talked to the sign supplier and is expecting the letters to install on the front of the building next week. He also informed the Council that IT was able to install and set up all the city offices computers where needed in different parts of the building and everything is up and running. The Drive thru is being used for taking Utility payments and has already being used several times with positive feedback. Utility payments have been steadily increasing with the Online and over the phone platform.

Item 08

Airport

A. Report from Committee

City Manager Potts informed the Council that there were only 2 fuel sales at the Airport totaling \$112.00, very little activity.

Item 09

H.O.T.

A. Report from Committee

No Requests

Item 10

Chamber

A. Report from Director

Chamber Director Hermesmeyer stated to the Council that the Chamber is in the process of selecting Scholarship Candidates at the May Chamber meeting. She said that she was picking up store front picture this week and working on a Historical Grant. 2000 Postcards have been designed to advertise Shamrock, through different events, with the help of the

Historical Commission. They are also planning to schedule a city-wide garage sale in June. Chamber is still planning on October to be the month to award Chamber winners as the last two years have been successful with cooler weather and public turnout. She also said that they are working with the Museum for possible grants.

Item 11

EDC:

A. Report from Director

EDC Director Hermesmeier informed the Council that they are applying for grants that don't require matching funds. The National News is showing big corporations such as Walmart & Walgreens moving out of big cities, this is an opportunity for smaller cities such as Shamrock to advertise the opportunities that can be offered. Ecolomondo is still progressing forward with USDA & EDA grants, just a long process.

Item 12

Mayors discussion on committees

Mayor Ramsey opened the discussion on his progress with putting a more detailed animal control ordinance in place with possibly a better way to enforce it. Council Member Killingsworth discussed the possibility of improving the Mobil Home Variance by making it an Ordinance and has been working on mapping out all the current locations of all mobile homes for planning & zoning for Grand Fathering existing mobile homes, as long as they stay in compliance with the existing Variance, as they do not go longer than 6 months without Utility services or being occupied.

Item 13

City Managers report

City Manager Potts informed all that were present that TCG was back in Shamrock and reported tagging 11 more vehicles, 4 addresses for rubbish and debris. TCG is looking for sitting vehicles and planning on scheduling future dates to come to Shamrock.

He said on the Water Project, the city is still waiting on the Title Company on the property purchased out north, expecting closing in next 2 weeks. Once all the paperwork is finalized, will forward to the Engineers to move forward with the USDA and can start the bid process. Also working on the Sewer Project with the Title company on easements and anticipating this to be completed by the end of the week, which then he can move forward with the Engineers to start sending out bids. We are progressing on the two projects but at a slow pace.

Potts said that the City is planning on doing another Street Improvement Project this summer and has sent a list to the Engineer and they replied that this project will go out for bids in the middle of May.

City Manager Potts said that the City Pool is on track to be back open on May 30th. He said that he had a crew of employees there prepping the pool by painting and repairing pipes and getting it ready to fill it with water. He said that Sunnie Stages will be managing the City Pool and helping with the hiring process.

Potts said the Council allowed Shamrock ISD to use the old Ambulance barn back in September 2022 to teach a Trade Class and they've been using it for HVAC. On the north end of this building, the class has taken apart 4 HVAC units to build one and installed it. The Class Instructor reached out to him and is asking the City to purchase an AC unit for the middle area for \$6,495.00. We don't currently have this money in the budget this year but could discuss during the budget meetings if the

Council wants to include this item in the next budget. Also planning on reaching out to the school if they would like to help with this.

Item 14

Adjourn

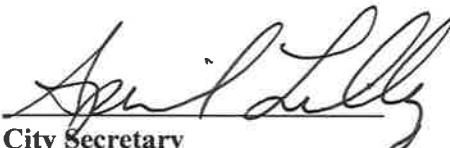
Motion to adjourn at 7:45pm by Council Member Killingsworth and 2nd by Council Member Crossland, 4-0

Signed the 15th day May 2023



Mayor

ATTEST



City Secretary