

*Notice of  
Shamrock City Council Regular Meeting  
Monday, December 19, 2022 at 6:00 p.m.  
City of Shamrock Annex  
114 W 2nd St,  
Shamrock, Texas 79079*

**Council Present:**

Mayor Lynn Ramsey  
Mayor Pro-Tem Scott Barefoot  
Mickey Mitchell  
Russell Killingsworth  
Joe Bob Kinnaman  
Jeanne Crossland

**Others Present:**

Troy Potts  
April Lilly  
Crystal Hermesmeier  
Sandy Russell  
Paige Goodell  
Rick Wright

**Others Present:**

Brandon Arnold  
Dylnn Arnold  
Sheila Sims  
Tim Koetting

**Item 01**

**Call to Order:**

- A. **Invocation**-Led by Scott Barefoot
- B. **Pledge of Allegiance**-all in attendance
- C. **Roll Call**-taken Secretary Lilly
- D. **Determination of Quorum**- with quorum of the council present, Mayor Ramsey called the meeting to order at 6:00p.m

**Item 02**

**Forum for Public Comment:**

**At this time, the council welcomes input from the community. Any person with business before the council not scheduled on the agenda may address the council. No formal action or questions can be taken on these items at the meeting per Texas Opening Meetings Act. A time limit of three (3) minutes will be allowed by the council.**

No one signed up to speak

**Item 03**

**Consent Agenda:**

- A. **Approve Minutes** - November 21, 2022
- B. **Financial Matters**
- C. **Budget Adjustments/Amendments**

Motion to approve as presented by Council Member Barefoot and 2<sup>nd</sup> by Council Member Crossland, 5-0

**Item 04**

**Discuss and Act on Community Center Project**

Sims Architects, Sheila Sims and Tim Koetting passed out Preliminary plans to all the Council, Mayor, City Manager, & City Secretary to view while they discussed the specs.

Motion to move forward with plans as proposed and putting the building out to bid by Council Member Kinnaman and 2<sup>nd</sup> by Council Member Crossland, 4-1

**Item 05**

**Receive and Consider Possible Action of Proposals Received for Engineering Services for Application to the TXCDBG 2023-2024 Community Development Fund & Associated Engineering Consideration if Funded**

City Manager Potts informed the Council TXCDBG 2023-2024 Community Development Fund application was filed and that there is a Resolution that was before them. KSA scored the highest in ranking for bid if funded. Mayor Ramsey read outload the Resolution for all to hear.

Motion to sign and approve the Resolution for 2023/2024 TXCDBG

Community Development Fund Program and Associated Administration Consideration if Funded by Council Member Killingsworth and 2<sup>nd</sup> by Council Member Kinnaman, 5-0

**Item 06                    Discuss and Act on Request from American Legion to be included as Rider on City Insurance**

City Manager Potts informed all that were in attendance that we contacted our TML insurance and asked if a rider could be added as requested and the reply was no, most organizations get their own event policies, therefore the City of Shamrock could not add a rider to the City's insurance.

**Item 07                    Discuss and Act on Changing the Date of the City Council Meeting in January due to Holiday**

Motion to approve January 17<sup>th</sup> as the date for the next month Council Meeting by Council Member Killingsworth and 2<sup>nd</sup> by Council Member Barefoot, 5-0

**Mayor Ramsey changed the order of discussion to allow Hermesmeier to attend to personal Matters.**

**Item 12                    Chamber**

**A. Report from Director-** Chamber Director Hermesmeier informed the Council that they had a great turn out for Businesses on Friday, the day before small business Saturday. WTAMU Small Business FaceBook live reach really helped all the local businesses be advertised throughout the panhandle. She reported great feedback that this advertisement is well received. Chamber is working towards providing an insurance that Businesses with Chamber can pass down to their employees. This year to promote in town shopping, shoppers can use their receipts and write their contact information to enter to win prizes that were donated to Chamber. CPG Stack Foods is wanting to use the U-Drop Inn for a Commercial/ PR Event and she has a meeting set up with them to discuss.

**Item 13                    EDC:**

**A. Report from Director –** EDC Director Hermesmeier stated that Sales Tax for December \$39,587.00 down from month before but more than December last year. They have also been working with First Baptist Church for a Daycare here in Shamrock. EDC is submitting our town for BioDigestors, she stated that we are hoping that they give Shamrock a look. TX Dot has announced that they have \$500k to spend in our area and we are looking into Park Projects in hopes to receive some of this funding.

**Item 08                    Discuss and Act on Bank Building Purchase/Project**

City Manager Potts informed the Council things are moving forward with the purchase. We've signed the Sale Contract and gave a \$10k earnest money check to the title company. Closing date is projected for December 29<sup>th</sup> but the Title Company stated that they are very busy with lots of end of the year requests.

**Item 09                    Discuss Proposed City Cemetery Rules & Regulations**

Discussion on rules from other Cities but no action taken at this time.

**Item 10**

**Airport**

**A. Report from Committee**

City Manager Potts updated the Council that the main entrance sign to the Airport has been repaired and lighting installed. Secretary Lilly stated that Ray Electric has been contacted to come out for a site survey for runway lights to be replaced along with the Beacon light and has been in email communications, "Our airport is on the list but no schedule date to report at this time."

**Item 11**

**H.O.T.**

**A. Report from Committee**

NO REQUESTS

**Item 14**

**Mayors discussion on committees**

No updates at this time

**Item 15**

**City Managers report**

City Manager Potts stated that the Landfill is making slow and steady progress but will not make the estimated date of January 3<sup>rd</sup>, 2023. Last week at the landfill a methane probe was drilled to monitor the methane gas. Planning to replace the regulator, parts ordered have come in and put together and now scheduling it in. The 9 tax deeds received last October, 4 of them have been reverted back to the City. The investment company asked for a list of needed repairs to be submitted to their lawyer to try to obtain the deeds back. TCG prepared the list, that was approved by us and have sent it over to them. The other 5 will have until December 23<sup>rd</sup>, 2022. South Madden demo timeline is coming up and TCG will help us follow back up with the owners.

**Item 16**

**Adjourn**

At 7:50pm a motion to adjourn made by Council Member Killingsworth and seconded by Council Member Kinnaman.

**Signed the 17th day January 2023**

  
Mayor

**ATTEST**

  
City Secretary