

*Notice of  
Shamrock City Council Regular Meeting  
Monday, November 21, at 6:00 p.m.  
City of Shamrock Annex  
114 W 2nd St,  
Shamrock, Texas 79079*

**Council Present:**

Mayor Lynn Ramsey  
Mayor Pro-Tem Scott Barefoot  
Mickey Mitchell  
Jeanne Crossland  
~~Russell Killingsworth~~  
~~Joe Bob Kinnaman~~

**Others Present:**

Troy Potts  
April Lilly  
Crystal Hermesmeier  
Sandy Russel

**Others Present:**

Clayton Scales  
Rick Wright  
Conner Neil

Russel Killingsworth and Joe Bob Kinnaman were not in attendance.

**Item 01**

**Call to Order:**

- A. **Invocation**-led by Lynn Ramsey
- B. **Pledge of Allegiance**-recited by all in attendance
- C. **Roll Call**-taken by Secretary Lilly
- D. **Determination of Quorum** with quorum of the council present, Mayor Ramsey called the meeting to order at 6:00p.m

**Item 02**

**Forum for Public Comment:**

**At this time, the council welcomes input from the community. Any person with business before the council not scheduled on the agenda may address the council. No formal action or questions can be taken on these items at the meeting per Texas Opening Meetings Act. A time limit of three (3) minutes will be allowed by the council.**

Rick Wright signed up to speak. Mayor Lynn Ramsey invited him up and read out loud for all to hear the Forum Public Comment.

Wright stated that he was there on behalf of American Legion Pellet Guns 18<sup>th</sup> District Commander Junior Shooting Program and requested if the city would allow the placing of 3 pieces of iron at the Rodeo Grounds for Target shooting. Wright also asked if the City's liability insurance would be able to cover the program. After discussion, Council requested a printout of the instructions and any other documentation on the rules for them to review.

**Item 03**

**Consent Agenda:**

- A. **Approve Minutes**- October 17, 2022, and November 7, 2022
- B. **Financial Matters**
- C. **Budget Adjustments/Amendments**

Motion to approve by Council Member Barefoot and 2<sup>nd</sup> by Council Member Crossland, 3-0-2

**Item 04**

**Discuss and Act on SCADA Project Recommendation from Engineer for Water Improvement Project**

City Manager Potts informed the Council that Clayton Scales, Engineer with KSA was here to update them on Water Improvement Project and discuss a recommendation on SCADA. Scales then stood before the Council and informed them the benefits of separating SCADA into a 5<sup>th</sup> project to speed up the lead time on ordering as SCADA products are on a 9 month back order. This separation into it's own project will allow one entity to be over all of the electronic communications and not risk two

separate contractors ordering two separate communication products, that have to be paired with each other. The original project does include the expenses of \$60k for SCADA but not the additional bid and that is why they were coming before the Council for their approval. He stated that he felt that it was in the city's best interest for one entity to handle all electronic communications and submit invoicing to USDA.

Motion to allow KSA to pull SCADA into a separate project and manage said project by Council Member Mitchell and 2<sup>nd</sup> by Council Member Barefoot, 3-0-2

**Item 05**

**Discuss and Act on Interlocal Agreement with Panhandle Regional Planning Commission for application assistance for 2023/2024 TXCDBG Community Development Fund Program and Associated Administration Consideration if Funded**

City Manager Potts stated to the Council that we had applied a year and half ago for assistance with a water line but were denied and Conner Neil is here to give us an update that we are able to apply. Neil informed the Council that we are between 5%-10% Local Gov't process and was here to discuss the application process. He felt that we were in a good rating to submit on the Water Line to TDA, based on population and administrative costs with Water Project being a priority for \$500k TDA \$50k City. Potts stated that this funding will allow us to run a line from Houston St to Arkansas and recommend that we allow for PRPC to help us with the application.

Motion to move forward on the Interlocal Agreement with Panhandle Regional Planning Commission for application assistance for 2023/2024 TXCDBG Community Development Fund Program and Associated Administration Consideration if Funded by Council Member Crossland and 2<sup>nd</sup> by Council Member Barefoot, 3-0-2

**Item 06**

**Discuss and Act on Resolution 112122 regarding TCEQ Financial Assurance Requirements**

Mayor Ramsey read out loud the Resolution 112122 to all in attendance.

Motion to approve Resolution 112122 was made by Council Member Barefoot and 2<sup>nd</sup> by Council Member Mitchell, 3-0-2

**Item 07**

**Discuss and Act on Community Center Project**

No Action Taken

**Item 08**

**Discuss and Act on City Hall Project**

City Manager Potts informed the Council that he received an email for the Bank Property from Greg Garland outlining the contract details.

**Item 09**

**Airport**

**A. Report from Committee**

City Manager Potts informed all in attendance that Airport had \$1800 fuel sales in the last 6 weeks. The beacon light and some runway lights are out and we are reaching out to Ray Electric to get these repaired.

**Item 10**

**H.O.T.**

**A. Report from Committee**

No Requests

**Item 11****Chamber****A. Report from Director**

Chamber Director Hermesmeier stated that her and Chamber members gave out lots of candy during the Fall Fest and was a successful event. She said that Wheeler County was selected by America's Small Business Development Center from WTAMU for small business Saturday after Thanksgiving (11/26/22). Chamber has scheduled the downtown Christmas Tree lighting on Friday with a walk over to Luck of the West for Santa pictures. On December 9<sup>th</sup> there is a scheduled Mingle & Jingle where a free movie showing for kids to watch, while the parents shop at different Chamber businesses. They're looking into some different grants as there are several ideas for 66 Centennial, possible Bill Mack's Radio Station with QR codes, new walking trail, or pool with Park's & Wildlife for an In-kind matching grant. Next round of grants available in February. They are looking into cleaning windows to install perforated window clings to improve the view of the town.

**Item 12****EDC:****A. Report from Director**

Director Hermesmeier stated that she has been looking into the housing demand and met with a contractor and he advises modular housing instead of contractor coming in to build. There is a drawback to everything looking very similar but can fit a quicker timeline. Ecolomondo meeting with bankers and lawyers to break ground in early spring as we are expecting Elliot to be here in January. Sales Tax is up to \$53k and hunting season is about to start. Recently had a meeting with Grant Energy to help us to being the Greenest town in Texas, it's a Hydrogen Company and working on this as a County.

**Item 13****Mayors discussion on committees**

Mayor opened the discussion to the Council. Council Member Mitchell stated that he was still working on the Mobile home stuff and has brought in cemetery items to be reviewed.

**Item 14****City Managers report**

City Manager Potts informed the Council that City's employees are currently installing the waterline out to Ecolomondo site and going down east side of CR18 next week planning on finishing the water line and setting a fire hydrant. Engineer said that he uploaded the Sewer Project onto the TX Dot Website today and just waiting for the rest of the easements to final to bid out by first of the year. Landfill is 90% complete on first pit. We are hopeful that we can extend the life of the existing pit to the end of the year. City offices will be closed on Thursday and Friday to observe the Thanksgiving Holiday and the landfill will also be closed Saturday. Demo on main street was finished this past Friday and moving over to North Houston to start Demo there. Madden Street is getting a roll of dumpsters on November 30<sup>th</sup>.

**Item 15****Adjourn**

Motion to adjourn at 8:05pm was made by Council Member Crossland and 2<sup>nd</sup> by Council Member Mitchell 3-0-2

  
Mayor

ATTEST

  
City Secretary