

*Minutes of the
Shamrock City Council Regular Meeting
Monday, November 17, 2025, at 6:00 p.m.
In the City Hall 305 N Main St,
Shamrock, Texas 79079*

Council Present:

Mayor Lynn Ramsey
Mayor Pro-Tem Russell Killingsworth
Mickey Mitchell
Jeanne Crossland
Jim Baker
Brandon Arnold

Others Present:

Troy Potts
April Lilly
Crystal Hermesmeier
Denise Montague
Clint R Montague
Randy Tallant

Others Present:

Taire Knight
Barry Sanders
Mark Howard
Clifford Oldham
Manly Carpenter
Dayna Carpenter

Item 01

Call to Order: At 6:00pm Mayor Ramsey
A. Invocation: City Manager Potts
B. Pledge of Allegiance: All in Attendance
C. Roll Call: Secretary Lilly
D. Determination of Quorum: At 6:00p.m. determination was made by Mayor Ramsey with 5 Council Members in attendance.

Item 02

Forum for Public Comment:
At this time, the council welcomes input from the community. Any person with business before the council not scheduled on the agenda may address the council. No formal action or questions can be taken on these items at the meeting per Texas Opening Meetings Act. A time limit of three (3) minutes will be allowed by the council.

No One Signed up to Speak

Item 03

Consent Agenda:
A. Approve Minutes
B. Financial Matters: Approval of the Statement of Revenues & Expenditures and Accounts Payable Check Register,
C. Transfer funds from WS Reserves to WBNote 1 for annual payments
D. Budget Adjustments/ Amendments

City Manager Potts directed the Council to the packet that contained the 3 CDs with their annual interest rates. He stated these were included in the Financial Matters for them to view and if there were no requests before these mature in January 2026, they would be rolled over for another year.

Discussion

Motion to approve the Consent Agenda as presented by Council Member Killingsworth, and 2nd by Council Member Crossland, 5-0

Item 04

Discuss and Act on Services Annexation Request for 6511 US Hwy. 83 Shamrock, TX 79079

Discussion from City Manager Potts that this location was submitted at the request of the property owners for Annexation a couple of months back, one public hearing has been held.

Motion to approve the Annexation Request for 6511 US Hwy. 83 Shamrock, TX 79079 as it was presented by Council Member Mitchell, and 2nd by Council Member Baker, 5-0

Item 05

Discuss and Act on Zoning Change Request from Single Family

Residential to General Residential for 1011 N Kentucky Shamrock, TX 79079

Motion to approve Zoning Change Request from Single Family Residential to General Residential for 1011 N Kentucky Shamrock, TX 79079 as it was presented by Council Member Baker, and 2nd by Council Member Killingsworth, 5-0

Item 06 Discuss and Act on Rescinding the Demolition Order for 311 W 12th St Shamrock, TX 79079

Motion to approve Rescinding the Demolition Order for 311 W 12th St Shamrock, TX 79079 as it was presented by Council Member Mitchell, and 2nd by Council Member Crossland, 5-0

Item 07 Discuss and Act on City Council Member Resignation Rescinding the Demolition Order for 307 W 12th St Shamrock, TX 79079

Motion to approve Rescinding the Demolition Order for 307 W 12th St Shamrock, TX 79079 as it was presented by Council Member Killingsworth, and 2nd by Council Member Arnold, 5-0

Item 08 Discuss and Act on Proposed Building Permit and Permit Fees

Discussion

Council Member Killingsworth made the motion to move forward with Proposed Building Permit and Permit Fees as presented, 2nd by Council Member Mitchell 5-0

Item 9 Airport:

A. Report from Committee: - No Report

Item 10 Library:

A. Report from Committee: City Manager Potts stated to everyone that he highly recommends each of them making a stop at the Shamrock Community Library and taking a tour to see all the new renovations. He stated that the Library Project is complete when it comes to checklist items from the Contractor. The exterior paint has also been applied that was scheduled to be paid out of this new FY funds. He continued by stating he was extremely pleased with the quality of the work. The next step is to move all the bookshelves to open the entrance to allow larger reading groups. Manly Carpenter assisted the library by generously driving 44 boxes of donated books to the Amarillo Donation Center. He stated that the Little Book Worm's Group has continued to show great interest in attendance. The Jr. High reading classes also has a group attending monthly, there were 144 attendees at the library this month

Item 11 HOT:

A. Report from Director:

B. Discuss and Act on funds request for St. Patrick's Celebration- City Manager Potts stated a requested submission from the St. Patrick's Association for \$15,000. There is an annual line item in the budget that is set aside in this amount, for this reason, if the Council chooses to move forward with this.

Motion to approve the funds request for St. Patrick's Celebration as presented by Council Member Mitchell, and 2nd by Council Member Baker, 5-0

Item 12

Chamber:

A. Report from Director: – Director Hermsmeyer stated to all that were in attendance that this is their busiest time of year. We are working with Jeff Wilson at the U Drop Inn with a photo shoot. We will be in TX Highways and in Texas Monthly. There is a list of things to do to get everything ready. We are also planning the Small Business Saturday for the Saturday after Thanksgiving to promote shopping small. We have joined forces with the Pioneer Museum and creating a more of an old-fashioned joins new fashion, Christmas in the square. We learned that many years ago it was hosted there, and we are planning to host a tree lighting there. The Library Association is also doing a cookies and cocoa with Santa that evening. Then we are planning another event for Dec 4, 2025, for a Sip and Shop to also include the museum. The Chamber will be supplying businesses that want to open late with hot teas and cocoa to give out to the shoppers.

Item 13

EDC:

- A. Report from Director:** No Report
- B. Convene into Closed Session in accordance with Texas Gov't Code Section 551.072 (Deliberations about Real Property)** Convened at 6:22pm
- C. Reconvene into Open Session to take action on above item if needed.** Reconvene into Open Session at 6:58pm

Item 14

City Manager Report: City Manager Potts reported to the Council and all that were in attendance, stated that the Federal Government is taking the penny out of the circulation. We've been looking at our fees as there are lots of different variables that are being considered with water usage, another consideration is the TX Comptroller Sales Tax at 8% and reached out to software provider there may be changes on writing the software. They stated that they are weighing the scales as the expenses could be too costly. Right now, they are recommending giving credits on the change for cash paying customers, we hope to have solutions by next month's meeting. The Airport has interest from some private investors; they sent out an Engineer last week to talk to us about the future plans. We are scheduled for a 2028 Project but if we assign this Engineer for the plans, this could move us forward to possibly 2027. We would want to have assurance in writing approved by the lawyers before we move forward on any of this. The transmission line only has one easement left, waiting for a final call from the lawyer to see where we are at on this. ESD also passed the most recent Election, they are getting a board together and will have more information on this coming in the next month or so.

Item 15

Adjourn

At 7:10pm Motion to adjourn was made by Council Member Arnold and 2nd by Council Member Killingsworth 5-0

Signed on this day 15th of December


Mayor

ATTEST

